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| 1. I | am pleased to tri | emsmit to you the attached puty Assistant Chief of St | letter nff, |
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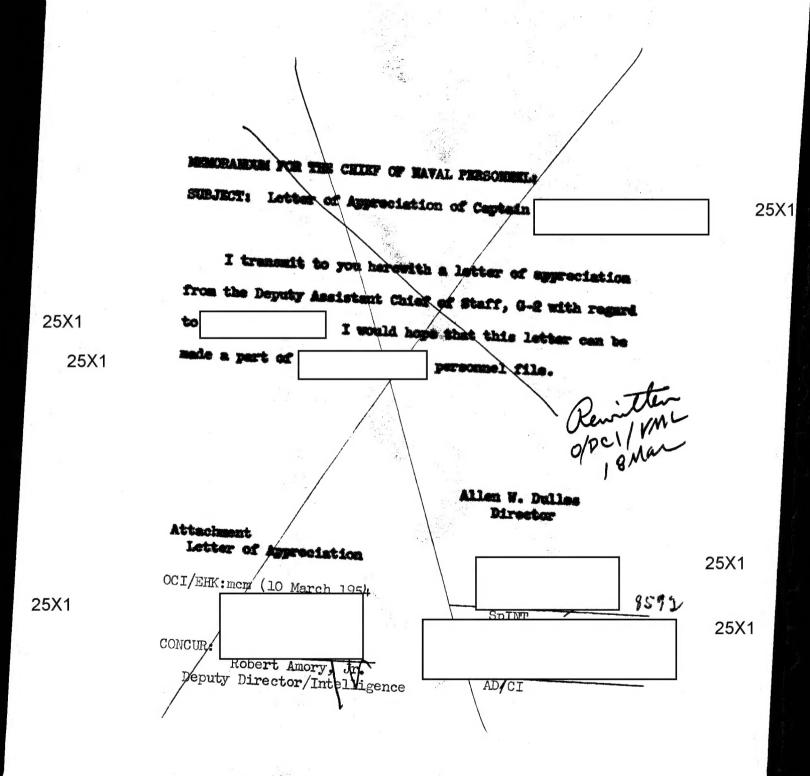
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Letter of Appreciation (dtd 24 Feb 54)

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DEPARTMENT OF THE ARMY
Office of the Assistant Chief of Staff, G-2, Intelligence
Washington 25, D.C.

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FEB 24 1954

MEMORANDUM FOR: CHAIRMAN, USCIB

SUBJECT: Letter of Appreciation

1. The Office of the Assistant Chief of Staff, G-2, Department of the Army, would like to express appreciation for the efficient and superior manner in which _______ Executive Secretary, USCIB, has performed his duties. He fills a position which affects immediately the establishment and implementation of national policy in an intelligence field of vital concern to US security.

duties require a detailed knowledge of all aspects of communications intelligence policy and activities, both past and present. He has, at all times, insured that national interests are served to the greatest extent possible; at the same time he has maintained a high degree of objectivity and tact in dealing with the varying interests and requirements of the USCIB member organizations. He has displayed untiring efforts in the continuing review of over-all communications intelligence matters, judgment in the selection and presentation of problems requiring Board action, and initiative and energy in his solution of problems within his scope of responsibility. He exercises care and thorough research in his preparation of matters submitted to the Board for consideration. His concise and logical presentation of pertinent facts and references has been invaluable to the OAC of S, G-2, DA, in clarifying issues for them and in lightening the burden of their staffs.

/s/
MARK McCLURE
Brigadier General, GS
Deputy A. C. of S., G-2

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APPROVED:

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Deputy Director/Intelligence

| | MEMORAHBUM FOR: Chief of Mavel Personnel Department of the Bury | STAT |
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| | SUDJECT : | |
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| STAT | the past eight and one-balf months under my direct supervision as Executive Secretary of a Mational Security Council Board of which I am chairman. The Board is engaged in the coordination of certain specialized intelligence activities of a highly classified nature. | |
| STAT | personality makes him outstandingly quali- fied for the task which he is now performing. Not only are his nest- ness and military bearing excellent, but his personality and tact have materially assisted the Board in the conduct of its business. His character, integrity, and general conduct have been above represen- and he has reflected exadit upon his service. | |
| STAT | acceptional background in his field and his understanding of the highly complex details which come before the Board have been of inestimable help in our work. In has shown outstanding perseverance in getting a large amount of work accomplished in a short time and considerable industry in organizing the great masher of documents which fall within the purview of the Board. He has thus greatly facilitated its work. | |
| STAT STAT | faction with the work of and I know that all the members of the Board view his work with similar enthusiasm. We are particularly desirons that be maintained in this assignment. | |
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12 February 1954

MEMORANDUM FOR THE CHAIRMAN, USCIB:

Subject: Preparation of Fitness Report of Executive Secretary.

- 1. The Fitness Report of the Executive Secretary is due again before the end of this month. Accordingly, attached hereto are two copies of the Navy Fitness Report Form with Sections 1 through 5 filled out.
- 2. The remaining sections of these forms are not to be filled out when making Fitness Reports under circumstances such as obtain in my case. Instead a letter report as described in my memo of 18 August 1953 on this subject should be sent by the Chairman directly to the Chief of Naval Personnel with Fitness Report Forms attached hereto enclosed without any further notations.
- 3. The letter report besides covering the usual things with regard to character, performance, behavior, etc. should include a statement as to whether you (a) particularly desire to have the person or, (b) would just be pleased to have him or, (c) only be satisfied to have him or, (d) which I hope is not the case, prefer not to have him. Comments should also include a statement of whether or not performance was considered outstanding, excellent, above average, average, or below average on a comparative basis with other persons with the same grade and length of service. My position being unique makes such a comparison rather difficult.

Mapcain, U. S. Navy Executive Secretary, USCIB

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Enclosure

2 copies of NAVPERS-310, Sections 1 thru 5.